

Red Run Golf Club is a private member-only country club located in Royal Oak. Established in 1914.

We are looking to add new staff members to our team that will provide exceptional customer service to all of our members

Red Run is seeking, a responsible, self-motivated individual to perform General Maintenance, housekeeping and laundry services throughout the clubhouse while meeting our exceptional quality standards.

#### General Requirements

- Possess a positive attitude and is self-motivated every day.
- Have basic knowledge of building maintenance, changing filters, lights and the use of rudimentary tools
- Must have reliable transportation, regular and punctual attendance is essential to this position.
- Can work in a fast paced environment
- Works well independently, with minimal supervision in order to accomplish all responsibilities.
- Morning Shift, 40 hours per week.
- Will need to be available to work weekends, some evenings, club and holiday events.
- Must be able to perform repetitive tasks on a continuous basis, daily.
- Maintains a high standard of conduct, working with co-workers and members.

#### JOB DUTIES

- Reports to the Facilities Manager and maintains their assignments of preventative maintenance as directed.
- Other duties will be working in the housekeeping department including the cleaning of bathrooms, floors, flat/hard surfaces, windows, furnishings and fixtures in accordance with the established club's procedures.
- Removes and disposes of trash, vacuum, dust and mop floors, polish woodwork.
- Works with the laundry department and assists in daily laundry, including table linens, napkins, chef coats and rags, golf and swimming pool towels. Experience with using laundry press and folding is a plus.
- Keeps laundry room organized and machines cleaned.

#### ADDITIONAL PHYSICAL REQUIREMENTS:

- Able to climb stairs, climb and work on ladders, working on the roof, walking, bending, stooping, continuous throughout the day.
- Frequent lifting and/or carrying up to 50 pounds.
- Able to work in a standing position for extended periods of time.
- Working with machine, cleaning and laundry chemicals

Job Type: Full-time

Pay: \$16.00 - \$17.50 per hour based on experience

Benefits:

- Health insurance
- Dental insurance
- Vacation and person time off
- Holiday pay
- Paid Lunch break
- Paid employee lunch daily

Education:

- High school or equivalent (Preferred)

Experience:

- Maintenance: 1 – 3 years (Preferred)
- Housekeeping: 1 year (Preferred)
- Laundry: 1 year (Preferred)